

School Rules

(updated on 2 June 2026)

Attendance

1. Students are required to report to the classroom before the lesson starts.
2. Students who are not in the classroom when the lesson starts will be considered late.
3. All latecomers' particulars will be recorded.
4. Students who are more than 30 minutes late will be marked as absent for the lesson.
5. All absences must be supported by a valid Medical Certificate (MC). Other supporting documents will be reviewed on a case-by-case basis and are subject to school approval.
6. Attendance is compulsory. The attendance requirement is 90% per month for Student Pass holders and 75% per month for non-Student Pass holders.
7. Students absent without valid reasons will be regarded as committing truancy and may be subject to disciplinary action.
8. Students must obtain permission from the teacher before leaving the classroom early.
9. Warning letters will be issued to students whose attendance falls below 90% (Student Pass holders) or 75% (non-Student Pass holders) in any given month, or who are absent for a continuous period of 7 days.
10. According to ICA, students are required to attend classes regularly. Failure to attend classes for a continuous period of 7 days may result in the cancellation of the Student's Pass with effect from the 8th day.

Classroom Conduct

1. Classrooms must be kept clean and tidy at all times.
2. All chairs must be neatly pushed under the tables at the end of the last lesson of the day.
3. Vandalism of tables, chairs, or any school property is strictly prohibited.

4. Lights and electrical appliances must be switched off when the last person leaves the classroom.
5. No textbooks, notes, or personal materials are to be left in the classroom overnight.
6. No food or drinks, except plain water, are allowed in the classroom.
7. Students must obtain permission from the teacher before leaving the classroom during lesson time.
8. Students are not allowed to enter other classrooms without teacher's permission.
9. Students must not leave valuables unattended in the classroom. The school will not be responsible for any loss or damage.
10. Students must not bring or use any electronic devices, including mobile phones, smart watches, tablets, or recording equipment in the classroom unless authorized by the teacher.

Academic Discipline

1. Students must be prepared for lessons and bring all required learning materials.
2. Students must sit upright and remain attentive during lessons. Sleeping, lying down, or any inattentive behaviour is strictly prohibited.
3. All assigned work must be completed and submitted on time. Copying work or submitting work that is not one's own is considered cheating and academic dishonesty.
4. Students must maintain academic integrity at all times. Any form of cheating, plagiarism, or dishonest academic conduct will result in disciplinary action.

Serious Offences

The following are considered serious offences and may result in disciplinary action, including detention, suspension, or expulsion from the school:

1. Computer-related offences, including hacking, misuse of systems, or unauthorized access to digital platforms.
2. Possession, viewing, or distribution of obscene or inappropriate content.
3. Smoking, vaping (use of electronic cigarettes), or possession of any tobacco-related or vaping devices is strictly prohibited within or outside school premises.
4. Theft, including taking study materials or personal property without permission.
5. Fighting or physical violence in or outside school.
6. Extortion, intimidation, or threats.
7. Open defiance or refusal to comply with school authority or instructions.
8. Cheating during tests, examinations, or assessments.
9. Gambling or betting in any form.
10. Vandalism of school property or others' property.
11. Body art (tattoos) and body piercings.
12. Bullying, harassment, or abusive behaviour towards others.

General

1. Students are not allowed to bring expensive jewellery or valuable personal items to school.
2. All playing cards and gambling-related items are strictly prohibited.
3. All students are expected to be well-behaved, polite, and courteous at all times.
4. Students must not litter in any part of the school premises.
5. Students must not leave the school premises without permission from the school.
6. Student Pass holders are required to read, understand, and comply with the Immigration and Checkpoints Authority (ICA) Terms and Conditions of the Student's Pass as stated on the ICA website: <https://www.ica.gov.sg>
[STP Terms & Conditions](#)

7. Students must update the school within 7 days of any change in personal particulars, including address or contact number.

Other School Rules

Please refer to the Student Handbook