

Admission /termination Policy

Uwing International School (UIS) has the right to reject any enrolment application from a student who does not meet the entrance requirements for any programme. UIS also retains the right to assess any student's progress on a regular basis and to cancel a student's enrolment for academic reasons, nonpayment of mandatory school fees, or failure to follow the School's and ICA's rules and regulations.

Termination due to Academic reasons.

- Failure to make academic progress

Students who have been classified as underperforming and have not improved academically after receiving second level counselling may be terminated.

- Academic dishonesty

Students who engage in academic dishonesty including but not limited to the following will be subject to termination:

- (a) cheating in an examination,
- (b) plagiarism,
- (c) collusion,
- (d) recycling,
- (e) impersonation or procuring impersonation of another student,
- (f) claiming credit for group project with no participation in the actual work.

Termination due to non-payment

- Students who have not paid their installments in full will get a final notice of settlement. If a student fails to make a payment within 14 days of the due date, their enrollment may be terminated.

Termination due to failure to abide by the School's and ICA's Rules and regulations.

- Poor attendance

Students who do not meet the attendance requirement of 90% (STP holders) and 75% (Non-STP holders) or are absent for more than 7 consecutive days will be counselled and receive Warning Letters. Students who fail to show any improvement after receiving the final warning may be terminated.

- Misconduct and misdemeanour

Pupils who are repeatedly identified as disruptive or misbehaving by the teacher and other students are subject to termination. Fighting, gambling, smoking, drinking, hazing, disorderly behavior, vandalism, mischief, theft, complaints from instructors and students are all instances of this activity that inhibits a teacher from conducting an effective lesson.

- Defamation

Damaging the good name or reputation of the school, including its teachers, staff, and students by false and malicious statements, resulting in disrepute may lead to termination.

- Terms & Conditions of Student Pass

Student pass holders are required to read, understand and agree to the ICA's Terms and Conditions of Student's Pass as stated in ICA's Website below:

[https://www.ica.gov.sg/docs/default-source/ica/files/docs/terms - conditions_stp.pdf](https://www.ica.gov.sg/docs/default-source/ica/files/docs/terms_-_conditions_stp.pdf)

Student who violate the terms and conditions will be reported to ICA and may result in termination. Any instructions received from ICA will be acted out accordingly.

The school management reserves the right to terminate a student based on the absolute opinion to uphold the integrity and credibility of the school. The decision of the Top Management will be taken as final and binding.